

**INTERNAL ASSIGNMENT QUESTIONS
M.A. PUBLIC ADMINISTRATION FINAL
ANNUAL EXAMINATIONS
(2015-2016)**



PROF. G. RAM REDDY CENTRE FOR DISTANCE EDUCATION

(RECOGNISED BY THE DISTANCE EDUCATION BUREAU, UGC, NEW DELHI)

OSMANIA UNIVERSITY

(A University with Potential for Excellence and Re-Accredited by NAAC with "A" Grade)

**DIRECTOR
Prof. H.VENKATESHWARLU
Hyderabad – 7 , Telangana State**

Dear Students,

Every student of M.A. Public Administration Final year has to write and submit **Assignment** for each paper compulsorily. Each assignment carries **20 marks**. The marks awarded to you will be forwarded to the Controller of Examination, OU for inclusion in the University Examination marks. If you fail to submit Internal Assignments before the stipulated date, the internal marks will not be added to University examination marks under any circumstances. The assignment marks will not be accepted after the stipulated date,

You are required to **pay Rs.300/- fee** towards Internal Assignment marks through DD (in favour of Director, PGRRCDE, OU) and submit the same along with assignment at the concerned counter **on or before** _____ and obtain proper submission receipt.

ASSIGNMENT WITHOUT THE DD WILL NOT BE ACCEPTED

Assignments on Printed / Photocopy / Typed papers will not be accepted and will not be valued at any cost. Only hand written Assignments will be accepted and valued.

Methodology for writing the Assignments:

1. First read the subject matter in the course material that is supplied to you.
2. If possible read the subject matter in the books suggested for further reading.
3. You are welcome to use the PGRRCDE Library on all working days including Sunday for collecting information on the topic of your assignments.
(10.30 am to 5.00 pm).
4. Give a final reading to the answer you have written and see whether you can delete unimportant or repetitive words.
5. The cover page of the each theory assignments must have information as given in FORMAT below.

FORMAT

1. NAME OF THE STUDENT :
2. ENROLLMENT NUMBER :
3. M.A. Public Admn. Final :
4. NAME OF THE PAPER :
5. DATE OF SUBMISSION :
6. Write the above said details clearly on every subject assignments paper, otherwise your paper will not be valued.
7. Tag all the assignments paper wise and submit assignment number wise.
8. Submit the assignments on or before _____ at the concerned counter at PGRRCDE, OU on any working day and obtain receipt.

**Prof.H.VENKATESHWARLU
DIRECTOR**

M.A. PUBLIC ADMINISTRATION FINAL

INTERNAL ASSESSMENT

PAPER - I: PERSONNEL MANAGEMENT

SECTION - A

UNIT – I : Answer the following short questions (each question carries two marks)

5x2=10

1. Objectives of Personnel Management.
2. Define Recruitment.
3. Induction
4. Purpose of Manpower Planning
5. Discipline.

SECTION – B

UNIT – I : Answer the following questions (each question carries two marks)

5x2=10

1. What is Interview ? Explain different types of Interview.
2. Briefly review the advantages and disadvantages of Job contracting.

M.A. PUBLIC ADMINISTRATION FINAL

INTERNAL ASSESSMENT

PAPER - II: GOVERNANCE

SECTION - A

UNIT – I : Answer the following short questions (each question carries two marks)

5x2=10

1. Concept of Governance
2. Human Development Indicators
3. Citizen Charter
4. Mee Seva
5. Public Private Partnerships

SECTION – B

UNIT – I : Answer the following questions (each question carries two marks)

5x2=10

1. Define Governance and in what way is it different from Government.
2. Explain the reasons for poverty in India.

M.A. PUBLIC ADMINISTRATION FINAL

INTERNAL ASSESSMENT

PAPER - III: RURAL GOVERNANCE

SECTION - A

UNIT – I : Answer the following short questions (each question carries two marks)

5x2=10

1. Gandhian Approach to Rural Development
2. Meaning and Objectives of Empowerment
3. Mahatma Gandhi National Rural Employment Guarantee Scheme (MGNREGS)
4. Functions of NABARD
5. CAPART

SECTION – B

UNIT – I : Answer the following questions (each question carries two marks)

5x2=10

1. Discuss the role of Public Private Partnership in Rural Development.
2. Define Social Audit and discuss its importance.

M.A. PUBLIC ADMINISTRATION FINAL

INTERNAL ASSESSMENT

PAPER - IV: PUBLIC POLICY

SECTION - A

UNIT – I : Answer the following short questions (each question carries two marks)

5x2=10

1. Importance of Public Policy
2. Systems Approach to Public Policy
3. Elite Model of Public Policy
4. Public Policy Analysis
5. Types of Policy Evaluation

SECTION – B

UNIT – I : Answer the following questions (each question carries two marks)

5x2=10

1. Describe the characteristics of Public Policy
2. Explain incremental approach to Public Policy.

M.A. PUBLIC ADMINISTRATION FINAL

INTERNAL ASSESSMENT

PAPER - V: RESEARCH METHODS

SECTION - A

UNIT – I : Answer the following short questions (each question carries two marks)

5x2=10

1. Significance of Social Science Research
2. Types of Social Science Research
3. Difference between reliability and validity
4. Sampling in Research
5. Scientific Method

SECTION – B

UNIT – I : Answer the following questions (each question carries two marks)

5x2=10

1. Write an essay on Report Writing
2. Discuss the important function of Measurement in Social Research.